

Constitution of the American Society of Mechanical Engineers, Student Chapter of the University of Southern Indiana.

Preamble:

The mission of this student run organization is to enrich the college experience at USI by creating a social and academic network of engineering students with a common interest in Mechanical Engineering.

Article I. NAME

The name of this organization shall be The American Society of Mechanical Engineers, Student Chapter. (ASME)

Article II. PURPOSE

The purpose of ASME is to explore the field of Engineering from an objective point of view.

Article III. MEMBERSHIP

Membership is not limited to Engineering Students at USI. However, to become a member one must first register with the national ASME office as a Student Member. Members may bring a guest if approved by the President or Vice President.

Article IV. ORGANIZATION

Section I: Structure

The structure of ASME will be as follows: The main governing body of ASME will be the officers (see Article IV, Section II.) The officers will have authority over members. In addition, within the non-governing members, years of membership will correlate directly to the authority of that member. For example, a 3-year member will have more authority than a 2-year member.

Section II: Officers

Officers shall be advised by a faculty member of the Engineering Department at USI, whom is appointed by USI. Officers of ASME shall be appointed by the members of ASME. The following positions are required,

however other positions can be added in a need arises: President, Vice President, Secretary, and Treasurer. If necessary, the President and Vice President may take on the positions of Secretary and Treasurer.

Section III: Elections and Appointments

Officers shall be appointed by the members of ASME. The election process shall occur during the last meeting of each academic year. If the election is to elect a President, then the advisor shall be appointed as the presider. Once the President has been elected, he or she shall preside over remaining elections. Officers must be nominated (by another person or by themselves) and then voted into each respective position by a plurality.

Section IV: Terms of Office

Officers are elected annually. If an officer leaves or resigns from office, the position must be filled under the following conditions: If the vacant position is President then the Vice President shall immediately become President, and a new Vice President must be elected into office. (See Section III: Elections and Appointments) If any other position becomes vacant, a new officer must be elected into that position. (See Article IV, Section III: Elections and Appointments)

Section V: Powers

The members of ASME have the power to vote during elections. Officers have the power to discharge a member (non-officer) from ASME with the approval the advisor. Officers also retain the power to schedule meetings and organize events. Any powers not granted remain with the advisor of ASME. When needed, the advisor may grant authority and powers to the officers. Also, officers may grant certain authorities to the members, with approval of the advisor.

Section VI: Governing Rules

Membership is contingent on attendance to ASME meetings. If a member fails to attend more than 25 percent of ASME meetings, then the officers have authority (with the advisor's permission) to rescind membership of the member.

Officers for ASME must attend all meetings. If an officer fails to attend more than 10 percent of ASME meetings, the advisor and the remaining officers have the power to remove that individual from that position.

During any ASME event, members are at all times under state laws and subject to University campus rules.

If at any time, a member is dissatisfied with the performance of an officer, he or she must first speak to the officer, and request a change of action. If then, no action is taken by the officer to appease the request, the member must speak with the advisor of ASME in regard to the situation at hand. If the advisor approves, the situation must be presented to the members of ASME and a vote taken. At this time, the votes of officers are negligible to the decision made. Reelection of the officer will take place based on the procedures previously set. (See Article IV, Section IV.)

Article V: MEETINGS

ASME must have meetings at least once a month for members, and an additional meeting each month for officers to meet.

Article VI: QUORUM

75 percent of the officers must be present at any meeting in which an official decision is made.

Article VII: AMENDING THE CONSTITUTION

Section I: Adoption and Ratification

This Constitution must be approved by all officers and the advisor of ASME.

Section II: Amending the constitution

For amendments to become official, they must be submitted to the President of ASME, and once approved by all officers and the advisor, the amendment must be voted on by the members of ASME.

Article VIII: GENERAL PROVISIONS

The budget for ASME must be written and submitted and submitted within 60 days of the beginning of the Fall Semester each year. Also, the budget must be updated each semester and approved by both the advisor and the Engineering Departmental Chair.

ASME must schedule at least one Engineering Outreach event each semester, to ensure that the interest in ASME and engineering remain at USI.

Last updated: 02/26/2009